METER & TAP REQUEST FORM

Customer & Request Information:

Date: _____ CSR: _____

Customer Name: _____ Mailing Address: _____

Phone Number: _____ Service Address: _____

Future Business: _____ Alternate Contact #: _____

Tap Requested: Water ☐ Sewer ☐ WA & SW ☐ Sprinkler/Irrigation ☐

City Limits: Inside ☐ <u>or</u> Outside ☐ **Requested Size:** WA _____" SW _____" SP_____"

Note: *Property outside City of Greenville limits requires customer to file a petition for annexation as provided in City of Greenville, Code of Ordinances, Chapter 8, Public Utilities, Section 8.100, Utility Service Outside City.*

Requested Tap Location: _____

Please mark with address and location where the taps are to be made.

Type of Use: _____

Applicant Signature: _____ Date: _____

**GEUS Customer Service will submit the request form to bjameson@ci.greenville.tx.us & jherbert@ci.greenville.tx.us for COG Engineering to provide approval & fees to charge.

COG Engineering Approval Information: Approved: ☐ Denied: ☐ Reason: _____

Approved <u>Water</u> Tap: _____ in **Tap Fee:** $_____

Requires Pavement Cut: Yes ☐ No ☐

Approved <u>Sewer</u> Tap: _____ in **Tap Fee:** $_____

Requires Pavement Cut: Yes ☐ No ☐

Approved <u>Sprinkler</u> Tap: _____ in **Tap Fee:** $_____

Requires Pavement Cut: Yes ☐ No ☐

Meter Set: _____ in **Meter Fee:** $_____

Total Due: $_____

COG Engineering: _____ **Approval Date:** _____

**Engineering will complete & return form to customerservice@geus.org for Customer Service to collect payment for the fees & create Service Order for work completion.

GEUS Supervisor: _____ **Review Date:** _____

Service Actions: ☐ Payment: ☐ Contracts: ☐

COG WA Dept: _____ **Approval Date:** _____

**GEUS CS will submit the receipt for payment along with the Service Order to: jherbert@ci.greenville.tx.us, bjameson@ci.greenville.tx.us, msegovia@ci.greenville.tx.us, rrivera@ci.greenville.tx.us, ckay@geus.org.