



Dear GEUS Customer:

Spam, also known as junk email, has been increasing rapidly. It is a problem that plagues every ISP, and it has made email a less efficient form of communication for all of us.

We take this problem seriously. As part of our commitment to provide you with the best Internet service available today, we are providing two options you can use to control your email.

Whitelisting a sender will ensure you receive their emails in your **Inbox**. Blacklisting a sender will automatically send all emails from that sender to your **Spam** folder.

Option 1: Click Antispam Settings and you will see links to edit two available options, “Blacklist” and “Whitelist”. You can allow mail from a sender by “whitelisting” their email address.

Option 2: Open the email that you want to white list and click **Allow Sender**. You can block all mail from a sender by “blacklisting” their address in your Inbox by clicking the **Block Sender** option. You can also blacklist messages based on their subject content.

This screenshot shows an email client interface. At the top, it says "Current Folder: Spam" and "Logged in as: bjshelby@geusnet.com". Below this is a toolbar with buttons for "All Msgs", "Delete", "Back", "Forward", "Forward", "Fwd as Att.", "Reply", and "Reply All". The email header shows: "Subject: Messages from CHS classmates", "From: 'Clyde Alumni Site' <newsletter@alumniclass.com>", "Date: Fri, May 10, 2019 1:32 pm", "To: bjshelby@geusnet.com", and "Priority: Normal". At the bottom of the header, there are several options: "View Full Header", "View Printable Version", "Download this as a file", "Add to Addressbook", "View Message details", "View as HTML", and "Allow Sender". A red arrow points to the "Allow Sender" link.

CLYDE ALUMNI

This screenshot shows an email client interface. At the top, it says "Current Folder: INBOX" and "Logged in as: bjshelby@geusnet.com". Below this is a toolbar with buttons for "All Msgs", "Delete", "Back", "Forward", "Forward", "Fwd as Att.", "Reply", and "Reply All". The email header shows: "Subject: CHS classmates trying to reconnect", "From: 'Clyde Alumni Site' <newsletter@alumniclass.com>", "Date: Tue, May 14, 2019 12:20 pm", "To: bjshelby@geusnet.com", and "Priority: Normal". At the bottom of the header, there are several options: "View Full Header", "View Printable Version", "Download this as a file", "Add to Addressbook", "View Message details", "View as HTML", and "Block Sender". A red arrow points to the "Block Sender" link.

CLYDE ALUMNI

Thank you.

GEUS Internet Support